

St Mary's C of E Primary School Bideford

Resources Meeting

Date: 11/01/2016

Start Time 5.15pm

Finish Time 6.40pm

<p>Present: Millie Peart (Chair) Mary Dendle Keith Bines Jerry Hope Adrian Scarrett Paul Harris Louise Waters Laura Beer (arrived at 5.25pm) Sally Westlake (minutes)</p>	<p>Apologies:</p>	
<p>Agenda: 1.Apologies 2.Declaration of Business Interests 3.Publish audited accounts online by end January 4.Changes to staff absence/leave policy 5.Staffing Structure 6.Report of Grants received 7.Admission issues</p>		
<p>Minutes: 1. There were no apologies 2.Declaration of Business Interests: KB – wife employed at school LW – Governor at Bideford College. 3. The school has no audited accounts. 4. Parts of the policy were discussed at some length and it was thought that regarding ‘discretion’ – if a request falls outside the definite answers stated on the policy all Governors should discuss the request – it is not something the Chair should make a decision on alone. The Govs should look at the impact of the leave on the children. KB wanted to note that we do have a member of staff who represents a local sporting organisation. It was also discussed that leave with pay for support staff should fall in line with the teaching staff – decrease to 4.5 days per annum. KB proposed that subject to the amendments the</p>		

new policy should be adopted. MD seconded and all in favour. KB also proposed that should there not be a meeting in the time span regarding a ‘Governors discretion’ decision the Chair of Resources and 2 other nominated Governors could make the decision. PH seconded this.

5. AS advised that an MTA had left her position at short notice but we had been able to replace her with a candidate who had already been interviewed. AS gave out copies of the job specification for the new Assistant Head role, answering questions from the governors and this was discussed. The role will be advertised internally. *JH reiterated that the 3 Assistant Heads will need to work together to reduce the pressure of the Headteachers role. LW added that regarding the internal application, ‘Good’ schools should develop their staff and it would be good practice that there is a successor who could step into the Headteacher’s role easily if required. KB suggested removing the paragraph in the job description that ‘it could be changed at any time.’*

MP recommended that the job be advertised subject to the above amendment and this was seconded by JH.

The caretaking tasks audit was looked at by the Govs and agreed that this should be monitored to ensure that the school was getting value for money. MP was happy to check monthly and Resources would add this to the meeting agenda. *It was also suggested that the Resources Committee should walk the property occasionally.*

6. AS distributed details of the PE Grant and Pupil Premium funding. *It was asked if they could have a breakdown of the % of interventions used and the money they cost to ensure that Pupil Premium children are targeted and the impact of the interventions should be seen. JH will look at this on a Governor visit and report back to the committee. JH asked if say £100 per child of pupil premium money could be put aside to help buy uniform, pay for school trips, outdoor coat etc. AS advised that he would find out how other schools do this.*

The PE grant was received and discussed.

7. AS is expecting another consultation to be with the school soon regarding which parts of the LA service we

wish to de-delegate. We have ongoing issues with Admissions – we no longer have a nominated person in the department, the staff in Exeter do not know the school and we have been asked to go over PAN even though other local schools have spaces in the year groups required. The only impact if we did not have the backing of Admissions would be the Appeal service. PH asked if we could use the ACCT as an Appeal Committee. If this is de-delegated the school needs to decide best value for spending that money. KB proposed that we push for independence regarding Admissions and this was seconded by MD.