

St Mary's C of E Primary School Bideford

Full Governors Meeting

Date: 8th February 2016

Start Time 6.00pm

Finish Time 7.45pm

<p>Present: Sally Westlake (minutes) Jerry Hope (Chair) Keith Bines Louise Waters Laura Beer Mary Dendle Millie Peart Adrian Scarrett Paul Harris</p>	<p>Apologies:</p>	
<p>Agenda: 1. Apologies 2. Declaration of Business Interests 3. Correspondence 4. Minutes of last meetings and matters arising 5. APMC 6. Headteacher's Report 7. Chair's Remarks 8. Monitoring Timetable 9. SFVS 10. Latest Monitor 11. Governor Impact Document 12. Training 13.AOB 14. Governor Impact Box</p>		
<p>Minutes: 1. No Apologies. 2. Declaration of Business Interests: LW – Governor at Bideford College and KB wife employed at school. 3. No Correspondence 4. Full Governors minutes signed as being correct (see next column) Resources minutes signed as being correct Curriculum and Pupil Matters minutes signed as being correct</p>	<p>(5)AS confirmed that the internal job advert for Assistant Head will go out tomorrow. (7)ACCT may possibly provide funding for Governor training</p>	

5. APMC – KB advised that the school is continuing to build evidence to show the progression of the children. **JH reiterated that everything needs to be recorded and Governors need to ensure that every visit is documented and the Drop Box should be used.** This evidence can then be used by Ofsted, it will strengthen the APMC and concrete what the Governors are doing. JH asked if the school has any data. AS replied that the school is working hard to make progress as rapid as possible but at this time have no way of telling where we are heading. Year 6 stats show percentages of late 80's for maths and reading and late 70's for writing. Exemplar documents were published today but we still do not know what the pass marks will be. Leadership training for Pupil Tracker has taken place and the books show that the children are progressing.

6. AS answered all questions which arose from his report. **JH asked if it would be helpful to conduct Wellbeing at Work survey for staff, as the Governing Body have a duty to listen and discuss any issues which arise. KB added that the teacher's have a long working day and the Governors have an idea on how this is impacting on the learning of the children but have no idea on the impact of this on the staff. Where there has been an impact or may be an impact, the governing body, at the moment has no way of addressing this/or identifying how to support them.** It was agreed that a questionnaire was probably not the way forward but as we have the responsibility of an employer to look at the wellbeing of the staff it was thought an invitation to a chat/tea and for the Governors to ask questions may work. There may be nothing the Governing Body can do but it will show that they care and they may be able to effect a change. **PH added that it may be helpful to have a sharing of best ideas for teachers** – JH agreed that this could be a step forward to work smarter. LW added that staff should be reminded that there are help lines available.

7. No specific Chair's Remarks.

8. The monitoring timetable is in the drop box – **look through and add your name!**

9. The SFVS was read through and all Governors were in agreement that it could be signed by the Chair and sent back to County.

10. The monitor was read and LW proposed that the figures could be returned to County. MD seconded. **KB suggested that perhaps the Governing Body should look at Best Value and look at the cost of the Improvements that have been made and how the children have benefited.**

AS to put a plan together for the Governors to speak to the teachers, the catering team could perhaps provide refreshments.

SW return SFVS

This and Benchmarking will be an agenda item at the next Resources meeting.

11. There was a lengthy discussion concerning this document. AS had put together a form and placed it in the drop box. Governors happy to start with this. Suggested that 'impact' column be added to give evidence on how the Governors have had a positive effect and how this is adding value.

12. The spring timetable for training has been published. MD has booked a Foundation Diocese Training Course in March and a New Gobs training day also in March. Prevent Training has been offered to all Governors also in March.

13. JH has spoken to the Chair of the PFSM and it was thought that it may be helpful for a Governor to attend PFSM meetings. It was agreed that MP would liaise between them.

14.

Governors have signed off the SFVS

Arranged Wellbeing at Work meeting/informal chat for staff.

--	--	--