

St Mary's C of E Primary School Bideford
Full Gobs Meeting – Monday 7th December 2015

Start Time 6.00pm

Finish Time 8.10pm

<p>Present: J Hope – Chair K Bines A Scarrett P Harris M Dendle L Beer L Waters S Westlake (minutes)</p>	<p>Apologies: M Peart</p>	
<p>Agenda: 1. Apologies 2. Declaration of Business Interests 3. Correspondence 4. Minutes of last meetings 5 AS – Staffing Paper (minutes from last meeting) 6. Headteacher's Report 7. Chair's Remarks 8. APMC 9. Governor Impact Form 10. Training (including return of Financial Management Skills Matrix) 11. Audit response outstanding 12. School Crossing Response 13. Review/Ratify policies: Safeguarding, Behaviour and Preventing Radicalisation also Staff Conduct (minutes from Resources meeting Oct 2015) 14. AOB</p>		
<p>Minutes: Prayer was said by Mary Dendle.</p> <p>1. Apologies – Millie Peart.</p> <p>2. Declaration of Business Interests – KB – wife employed by the school and LW – Bideford College Governor.</p> <p>3. A letter of resignation has been received from an LSA. Details in the Headteacher's Report. The Governors wish to thank her for her efforts and time at the school.</p> <p>4. The minutes of the last Full Gobs meeting were signed as being correct.</p>	<p>KB – carried forward. Send details of the information required for the school website to all Gobs.</p>	

5. The staffing paper had been sent to all Governors prior to the meeting. JH advised that the Governing body need to decide what the role will entail, the financial impact and what the benefits will be. AS confirmed that it would be a non-class based roll as it would give the school the flexibility to work in different classes looking at CPD's for individual teachers.

A discussion then followed.

LW advised that this role would also be required when the school achieves an Outstanding status as the support and challenge would have to be kept up. It would also be a role which would work closely alongside AS. LW asked if we would want to take an Outstanding Teacher away from a class and AS replied that if we could utilize an outstanding teacher they would then impact on all classes and teachers across the school. The only worry is that how this new position may impact upon the current Management structure and the individuals. JH believed that the new role was required as the current two Assistant Headteachers are working to capacity and so the new position will give AS the time to think more strategically and free him up to have an overview of the whole school. The new role and the existing 2 Assistant Headteacher roles could be re-energised for the greater good of the school. We need to drive High Level Teaching and motivation. The Gobs asked if compared to other schools of similar sizes would the structure be similar. AS confirmed that we would not be looking different to other schools. KB added that we should be mindful of the financial impact – AS would like to advertise internally for this position. KB also added that the Gobs should be mindful of the degree of impact on the existing Assistant Head roles. It should not be felt that the existing jobs had been downgraded. MD commented that the new role would be similar to a 'Director of Studies'. AS added that it would mean that a lot of training would be in-house. KB asked if the Governing Body agreed with the principle to allow AS draw up the practicalities mindful of the above comments (full job description, and cost) and present to the Resources Committee. JH seconded and all were in agreement to this delegation.

6. All Gobs had received the Headteacher's report and AS asked for any questions. Data will be presented at the next APMC meeting. The staff sickness was interesting and the Gobs will now look at how this develops. **JH asked that the valuable work that LW had conducted regarding the Teaching Assistant questionnaire be placed in the drop box as information for all Gobs.**

7. JH suggested that the Gobs contact Debbie Clapshaw to organise a Q&A on the Ofsted Framework – ACCT schools could also be invited. JH has found School Visits invaluable and proposed a self management system so Gobs could refer to and

JH & SW to arrange.

<p>show evidence of where information had come from.</p> <p>8. APMC meeting had been cancelled today and re-arranged for 14th December. KB added that the September meeting further to the E-Visit had focused on honing down the targets which was the key to moving the school on. AS mentioned that Andy Cotton had visited last week and spent time with S Boon, R O'Dell, M Unwin and C Whitehouse asking them Ofsted type questions. He had reported that the he had seen phenomenal progress since the first time he had met the staff and had a very positive morning.</p> <p>9. A copy of Newport's Governor Impact form had been distributed to all Govs. After some discussion it was agreed that this would be a worthwhile tool to adapt and use here.</p> <p>10. Paul Harris has completed New Governor Training Mary Dendle & Laura Beer are booked for this training in March 2016. KB & JH had attended New Ofsted Framework course, LW had attended CIC training. PH proposed that the Induction Pack for new Governors needed updating and should be placed in the Drop Box as he had not received a pack. PH also asked if parents and children knew who the Governors are. JH tasked with writing a newsletter and encourage parents to complete the online Ofsted questionnaire. PH then shared a best practice idea of a box added at the end of the minutes to annotate what the Governors have discussed which has impacted positively on the children. Financial Management Skills Matrix to be completed and handed back to SW by the end of term please.</p> <p>11. An official response to the audit to accept their findings needs to be done by the Governing Body. KB proposed that we agree with the findings and this was then seconded by LB.</p> <p>12. The School Crossing Patrol questionnaire had been forwarded to all Govs before the meeting. It was then discussed and AS took notes so that he could reply to County.</p> <p>13. Policies had been circulated prior to the meeting. A) Safeguarding: AS proposed that the Governing Body accept the revised policy. JH seconded – all in agreement. B) Behaviour: AS proposed that the Governing Body accept the revised policy. JH seconded – all in agreement. C) Prevent: The Govs discussed this policy at some length as Appendix 1 was thought to be rather political and the Govs were hesitant to remove it if it would put the school in jeopardy with Ofsted. It was eventually agreed, further to advice from Governors support that the policy could be amended as each school saw fit and also LW, having completed 'Prevent' training was happy that</p>	<p>AS & JH to spend time formulating this.</p> <p>MP to update and add to Drop Box.</p> <p>JH – Gov Newsletter.</p> <p>SW to add</p> <p>JH to meet with SW to reply.</p> <p>AS to complete and return School Crossing Patrol questionnaire.</p>	
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the paragraph in appendix 1 was not required and did not alter the body of the policy. JH proposed that further to these amendments the policy be accepted and this was seconded by AS.

D) **Staff Conduct:** This policy should be taken to Resources Committee.

14.

The Governors have discussed the following which will have a positive impact on the children:

School Crossing Patrol

New Post to drive High Level Teaching

Ensured that robust policies are in place for the Safeguarding of all the children in school.

AS left the room as Part 2 followed.

**Agenda Item
for Resources
committee.**

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